



REQUEST FOR QUOTE (RFQ) - Invitation to Submit Quote

Publish Date: January 22, 2021

Description: The RFQ is issued with the intent of inviting vendors to submit a quote for “*Package J – Classroom Audio*” to assist in equipping Waukee Community School District’s second comprehensive high school (Northwest High School) as per the specifications below. Northwest High School will open in the fall of 2021.

Package J – Classroom Audio

Please see attached listing for the following:

- Item Description
- Make
- Model
- Additional Specifications (if applicable)
- Quantity

Quote Due Date: Sealed quotes must be received no later than 2:00 PM CST on February 12, 2021.

Deliver/Mail Quotes to:

Waukee Community School Operations Facility
Attention: Kirk J. Johnson, Chief Operations Officer
1000 6th Street
Waukee, Iowa 50263

Notated: “*Northwest HS: Package J – Classroom Audio*”

Quotes should be physically delivered or mailed to the address above and must be received by the deadline.

Notice to Vendors:

- Subject to the conditions, provisions and the specifications associated with this RFQ, quotes will be received at the designated location until the stated date and time.
- Waukee Community School District reserves the right to reject any or all quotes received, waive irregularities or technicalities in any quote, which it deems to be in its best interest.
- Quotation should include shipping, delivery, installation and all related components. Waukee Community School District is a tax-exempt school district in Iowa. Payment will be made in full within (30) days after delivery of product is completed.
- Quotes must include all items within a specific package.
- Successful company shall comply with all requirements set for by the district for installation, including, but not limited to background checks being completed for all installers.
- Delivery and applicable installation may occur after June 1, 2021 and must be completed by July

15, 2021. Deliveries must be arranged with the district in advance and will be delivered to:
Northwest High School - 655 NW 10th Street, Waukee, Iowa 50263

- The District reserves the right to reject any or all bids or to seek clarification upon responses received. RFQ submissions will be evaluated based on a variety of factors, including but not limited to:
 - Best value to Waukee Community School District
 - Ability to meet specifications
 - Warranty
 - Responsiveness to RFQ terms
 - Cost
 - Vendor experience and references
- All vendors will be notified via email of the district's decision.
- Questions may only be submitted via e-mail to Kirk J. Johnson, Chief Operations Officer at kjohnson3@waukeeschools.org. Questions are allowed between January 22 – February 12, 2021. The district will provide responses to those questions deemed appropriate to all vendors via the district's website: <https://waukeeschools.org/departments/business-services/notice-to-bidders-rfp/>. Responses will not be provided on an individual basis.

Item	Make	Model	Specs	Quantity
Shure BLX24R/SM58 Wireless Handheld Microphone System - H10 Band	Shure	BLXRHH58-H10		12
Ansmann Rackmount Drawer with 3 Powerline 8 Battery Chargers	Ansmann	RkMPL8x3		2
2U Standard Rack Drawer	Gator	DRW2		6
Rechargeable Battery (4-pack)				8
Hosa XLR-102 Balanced Interconnect XLR Cable - 2'	Hosa	XLR102		12
On-Stage Stands MS7701B Euro Boom Microphone Stand 6-pack Bundle with Carry Bag	On-Stage	MicStdFB5pk		2
Hosa CMR-210 Stereo Breakout Cable - 3.5mm TRS Male to Left and Right RCA Male - 10'	Hosa	CMR210		4
Shure BLX14R/W85 Wireless Lavalier Microphone System - H10 Band	Shure	BLXRLV85-H10		4
Hosa CPR-202 Stereo Interconnect Cable - Dual 1/4-inch TS Male to Dual RCA Male - 6.6 foot		CPR202		4