

Waukee Community School District Request for Quote (RFQ)

Waukee Community School District in Waukee, Iowa (K-12 Public School) is seeking quotes for

The purchase and supply of athletic apparel and equipment for use by the school and its athletic programs

Our school district has approx. 13,650 students and approx. 2,275+ employees in 19 school buildings. See our website www.waukeeschools.org/schools for our locations and more information regarding our school and athletic programs.

Key Dates:

*April 9th, 2024 @ 4pm

Questions due to District via email to Brittany Smith,
Accounting Specialist – bsmith@waukeeschools.org

*April 22nd, 2024 @ 4pm

Email or mail bids to Brittany Smith

bsmith@waukeeschools.org

Waukee Community School District
Attn: Brittany Smith
560 SE University Avenue
Waukee, IA 50263

The proposed contract start date is June 1, 2024 with options for renewal on 6/1/2025, 6/1/2026, and 6/1/2027. The RFQ response must include an overview of the company, sample contract or agreement, pricing structure (discounts or rebates), customer testimonials or references, and included/excluded items.

Selection criteria will be based on many factors including but not limited to price, product offering, inclusions/exclusions, contract terms, ease of product use (online ordering, returns, product guarantees), shipping rules, and customer service.

The District reserves the right to reject any or all of the bids or to seek clarification upon responses received.