



REQUEST FOR QUOTE (RFQ)

Invitation to Submit Quote for Trailridge Library Re-Opening Collection

October 30, 2024

Description: The RFQ is issued with the intent of submitting a Quote for goods/services with the Waukeee Community School District. Waukeee Community School District is accepting quotes for the goods/services listed below:

<u>Quantity</u>	<u>Description</u>
	<p>Waukeee Community School District Library Department Philosophy Statement: Waukeee students will become ethical, information literate, life-long learners who appreciate literature and reading. Waukeee teacher librarians are instructional partners who collaborate to supplement and enhance instruction by integrating literacy and technology skills across the curriculum. As reading advocates, they provide a current and diverse collection of resources to support the district’s curriculum, inspire a love of reading and empower students to become information literate. They foster a positive, welcoming environment to allow learners to reflect and imaginations to expand.</p> <hr/> <p>Due to the reconfiguration of grade level assignments in several secondary schools in the Waukeee Community School District, Waukeee CSD seeks a vendor who will fulfill the requirements listed below; delivery and installation will likely occur in late July or early August of 2025:</p> <ul style="list-style-type: none"> ● Pack the current Trailridge Library & ELA Book Room collection of approximately 10,000 books including provision of boxes ● Transport the current Trailridge Library & ELA Book Room collection to its permanent home at North Middle School (0.4 mile distance) ● Shelf the current Trailridge Library & ELA Book Room collection in its permanent home at North Middle School ● Provide materials for and shelve the Trailridge 9th Re-Opening Collection honoring the preferences outlined below ● Removal of debris <p>Proposals for the Re-Opening Collection for Trailridge School Library</p> <p>Preferences include:</p> <ul style="list-style-type: none"> ● Strong values of representation, diversity, and inclusion in texts, stories, and authors ● A minimum of 7,500 books, with 2+ copies of the most popular titles ● Preferred balance of approximately 70% fiction / 30% nonfiction appropriate for 9th grade reading and interest levels

- Current 9th grade circulation data suggests that the most requested titles fall in the genres of mystery, romance, sports, graphic novels, and historical fiction
- Books written in other languages (fiction and nonfiction) for our speakers of multiple languages and their families
 - Primary needs are for Spanish and Arabic texts for native readers
 - Additional languages to consider are German, Portuguese, Vietnamese, Chinese, Japanese, Turkish, French, and/or Indonesian
- Fiction and nonfiction texts focused on aspects of social-emotional learning
- Nonfiction texts that supplement 9th grade curriculum; a list of topics has been provided below
- Iowa Teen Award winning texts
- Vendor will provide unboxing, shelving, and removal of debris

Following acceptance of a bid, vendors will work in collaboration with Waukee Community School District staff to confirm a final book list as well as binding and processing options.

NONFICTION TOPIC LIST

Social Studies:

- Imperialism
- Globalization
- Revolution
- World Wars
- AP Human Geography Premium, 2024: 6 Practice Tests + Comprehensive Review + Online Practice (Barron's AP Prep) Premium Edition by Meredith Marsh Ph.D., Peter S. Alagona Ph.D.

Science:

- Energy
- Forces and Interactions
- Any physical science considerations

English Language Arts:

- Titles to complement a unit on *Circe* or *The Odyssey*; current examples include *The Lightning Thief* & other Rick Riordan titles, *Ender's Game*, *The Last Cuentista*, *The Goose Girl*, *A Curse so Dark and Lonely*, *Skyward*
- Titles to complement a unit focused on a whole class novel; current examples include *They Called Us Enemy*, *A Long Way Gone*, *How Dare the Sun Rise*, *Stealing Home*, *The Book Thief*
- Titles to complement a unit focused on the Classics; current examples include *Frankenstein*, *Dracula*, *Little Women*, *Pride & Prejudice*, *Fahrenheit 451*, *Jurassic Park*, and *The Great Gatsby*
- Titles to complement a unit on the Civil Rights era; current examples include *Stamped*, *the March series*, *Dress Coded*, *Equal*, *Awakening of Malcolm X*

Family & Consumer Sciences:

- Careers

Speech & Theatre:

Texts to aide in research of Informative Speech topics such as the following:

- Pop culture
- Sports teams and players
- Globally known brands (ex: Nike, Google, Apple)
- World cultures, countries
- Conspiracy theories
- Mythology
- Animals

	<p>Art:</p> <ul style="list-style-type: none"> ● Famous artists ● Historical art movements <p>Health:</p> <ul style="list-style-type: none"> ● Nutrition ● Infectious and non-infectious diseases ● Mental health ● Substance abuse ● CPR <p>World Languages (Spanish and German):</p> <ul style="list-style-type: none"> ● Cultural practices and products from around the world, particularly in Spanish and German-speaking countries ● Lower-level novelas or readers in Spanish or German <p>Extended Learning Program (Gifted & Talented):</p> <ul style="list-style-type: none"> ● Think Like a Monk by Jay Shetty ● Quiet Power by Susan Cain ● How to be a High School Superstar by Cal Newport ● Hidden Potential by Adam Grant ● Atomic Habits by James Clear
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Quote Due Date: Quotes must be received at the Waukee Community School District’s District Office no later than 1:00 PM CST on December 2, 2024.

Questions to District are due by November 25, 2024 @ 1pm. Responses to questions will be emailed to vendors upon request. All questions should be directed to Brittany Smith via email only. bsmith@waukeeschools.org

Deliver Quotes to: By email: bsmith@waukeeschools.org
 By mail:
 Brittany Smith
 Waukee Community School District
 560 SE University Ave
 Waukee, IA 50263

NOTE: Large files delivered via email may be spammed. Please confirm receipt of any digital files.

Notice to Vendors: Subject to the conditions, provisions and the specifications associated with this RFQ, quotes will be received at the designated location until the stated date and time. Selection criteria will be based on many factors, including but not limited to price, inclusions/exclusions, contract terms, service levels, etc.

The District reserves the right to reject any or all bids or to seek clarification upon responses received.